

---

## Factsheet for Incoming Exchange Students

---



---

### Contact Address for application

---

FACULTY OF HUMANITIES AND ARTS,  
University of Poitiers (Erasmus+ code : F POITIER01)  
International Office  
8 rue René Descartes – TSA 81118  
F- 86073 POITIERS Cedex 9 (France)  
Tel : + 33 (0) 5 49 45 44 04

### International relations for the Faculty of Humanities and Arts

Armelle JACQUEMOT : Vice Dean for International relations / Ph D Antropology

### Staff

---

Isabelle AABKARI – [international.sha@univ-poitiers.fr](mailto:international.sha@univ-poitiers.fr)

International Relations officer

Administrative contact : incoming and outgoing students – Erasmus+ and bilateral agreements

Nathalie Guillemet – [international.sha@univ-poitiers.fr](mailto:international.sha@univ-poitiers.fr)

### DEPARTMENTAL COORDINATOR (TEACHERS) :

- **Art History and Archeology** : M. Vincent MICHEL - [vincent.michel@univ-poitiers.fr](mailto:vincent.michel@univ-poitiers.fr)
- **Geography** : Ms Claire PORTAL - [claire.portal@univ-poitiers.fr](mailto:claire.portal@univ-poitiers.fr)
- **History** : M. Eric Kocher MARBOEUF - [eric.kocher.marboeuf@univ-poitiers.fr](mailto:eric.kocher.marboeuf@univ-poitiers.fr)
- **Musicology** : Ms Marlene BELLY - [marlene.belly@univ-poitiers.fr](mailto:marlene.belly@univ-poitiers.fr)
- **Philosophy** : M. Philippe GROSOS - [philippe.grosos@univ-poitiers.fr](mailto:philippe.grosos@univ-poitiers.fr)
- **Anthropology** : M. Alexis AVDEEFF - [alexis.avdeeff@univ-poitiers.fr](mailto:alexis.avdeeff@univ-poitiers.fr)
- **Psychology** : Ms Nelly GOUTAUDIER [nelly.goutaudier@univ-poitiers.fr](mailto:nelly.goutaudier@univ-poitiers.fr)
- **Sociology** Laurence ELLENA – [Laurence.ellena@univ-poitiers.fr](mailto:Laurence.ellena@univ-poitiers.fr)

## Application procedure

---

Once selected by their home university and after receiving a confirmation by e-mail sent by the home coordinator, each student will be contacted directly for application procedure and all the useful information will be provided.

### **Application deadlines :**

- First semester and full year : 15<sup>th</sup> of June
- Second semester : 15<sup>th</sup> of November

## Academic calendar - term/semester dates

---

1st semester : from beginning of september to mid-december.

Examination period : one week in december / one week in january

2nd semester : from mid-january to beginning of may

Examination period : mid-may (around two weeks)

Retake exam period : mid-june (around two weeks)

### **Holidays period :**

- "Toussaint" : one week at the end of October
- "Christmas" : two weeks at the end of December and beginning of January
- "Winter" : one week at the end of February or beginning of March
- "Easter" : two weeks at the end of April

## Accommodation

---

The International Office of the University will help students to find an accommodation in Poitiers (student residence hall, private apartment, house sharing,....)

Student need to fill out the on-line application form :

website :

[Candidater dans le cadre d'un programme d'échange](#)

Then click on « *demande de logement et enregistrement* » and apply on line.

Deadlines : 30<sup>th</sup> of June (1<sup>st</sup> semester and full year) - 30<sup>th</sup> of November (2<sup>nd</sup> semester)

Contact : Ms Sabrina DELB (sabrina.delb@univ-poitiers.fr), accommodation officer

## Available courses

---

Students follow classes in their own field of study (according to the agreement) but they are also allowed to follow a few classes in other departments of our Faculty. If students are interested by classes in another faculty, they have to ask if it's possible to the relevant faculty

Available courses can be found on our website :

<https://formations.univ-poitiers.fr>

☞ **Classes in 2<sup>nd</sup> year of master are not possible to follow for exchange students**

## Grading system

---

Marks are quantified out of 20 (from 0 to 20)

Marks above 16 are rare for a subject area and they are exceptional for a year average.

To pass a course unit, a student must receive a mark of at least 10 out of 20

For examination, there is oral and written test; it is the same exam and the same rules for exchange students and french students.

Exchange students will be marked the same way as french students

For exchange student, dictionary "French"/"home country" is allowed

For exceptional situation, it's possible to plan a distance examination

### Grading scale :

<i>Grade ECTS</i>	<i>Local grade</i>	
A+	20 – 19	Honours
A	18 – 17 – 16	Excellent
B	15	Very good
C	14 – 13	Good
D	12 – 11	Satisfactory
E	10	Sufficient
F	<10	Failure

## French language courses

---

**All our classes are taught in French**, so it is recommended to have level B1/B2 in French (no certification is required) to be able to follow courses and take the exam

Incoming students can follow classes at the "Center of French as Foreign language" of the University. These courses have to be paid by students.

- Intensive language courses : one or two weeks at the end of August / beginning of september
- Part-time classes opened for students of advanced level in French (CECR : B1 to C2)

More information on their website : <http://cfle.univ-poitiers.fr>

## Insurance

---

European student : all Erasmus students are expected to obtain the European Health Insurance Card (to provide upon their arrival).

Non European student : to benefit to the French health insurance, upon your arrival, you will have to register, on-line, on the dedicated website ; you will have all the necessary information when you will come at the Faculty international office for your university registration (student card).

It is also advised, for all students, to have an additional insurance for repatriation and hospitalization in case of serious injury or illness.

## Practical information

---

**Institution website :** [S'ouvrir à l'international](#)

**Faculty of Humanities and Arts website**  
<https://sha.univ-poitiers.fr/>

**Welcome day :** At the beginning of each semester, the International office of the University organizes a specific welcome day for international students arriving in Poitiers (welcome at the town hall, guided tour, meal, animations, events,...)

**Maison des étudiants (Students House) :** A place for meetings, cultural activities and music for students and student associations ; it is also a resource center.  
There is a large theatre which can sit up to 900, along with a video projection system and a café.  
<https://www.facebook.com/maisondesetudiantspoitiers>

**Student life :** [La Maison des étudiants](#)



### How to get to Poitiers ?

By train :

- From Airport Roissy Charles de Gaulle, there is a direct TGV Atlantique (high speed train) to Poitiers (2h30 hour trip)
- From Airport Orly, take the shuttle coach to Montparnasse station, then the TGV to Poitiers (1h30 hour trip)

TGV schedules on their website : [www.voyages-sncf.com](http://www.voyages-sncf.com)

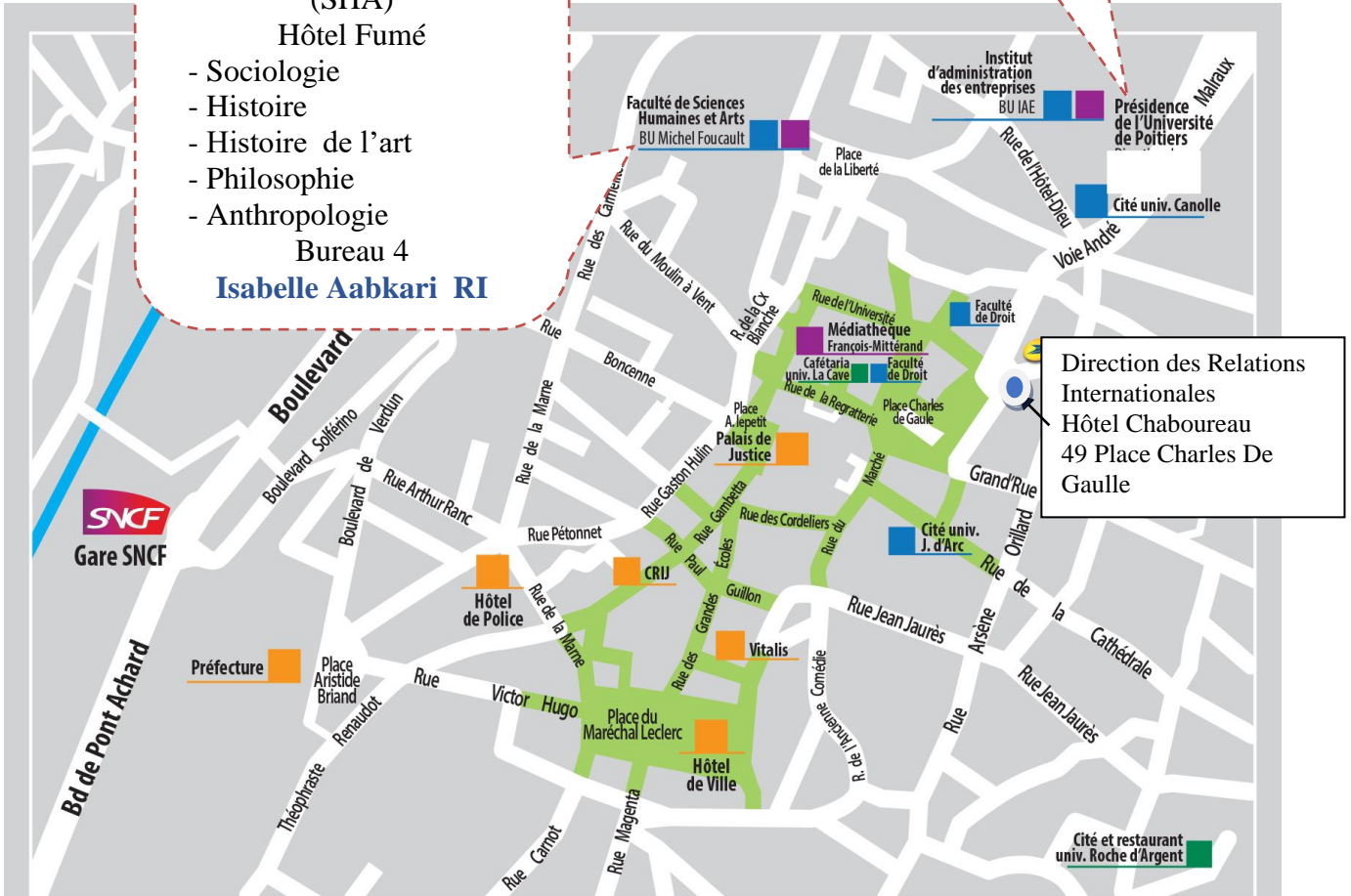
By bus/coach :

Student can get to Poitiers from most European cities (sometimes with a change in Paris) with Eurolines. More information at travel agency our on the website : [www.eurolines.fr](http://www.eurolines.fr)

## Map (City Center)

Sciences Humaines et Arts (SHA)  
- Musicologie

Sciences Humaines et Arts (SHA)  
Hôtel Fumé  
- Sociologie  
- Histoire  
- Histoire de l'art  
- Philosophie  
- Anthropologie  
Bureau 4  
Isabelle Aabkari RI



## POITIERS CENTRE-VILLE

- Administrations et services
- Bibliothèques
- Lieux d'enseignement
- Restaurants et cafétérias universitaires
- Zone piétonne



# Maps Campus

## PLAN DU CAMPUS

### COMPOSANTES PÉDAGOGIQUES

- A1** Faculté de Droit et sciences sociales  
Faculté de Sciences économiques  
Institut de préparation à l'administration générale
- A3** Faculté de Lettres et langues
- A4** Faculté de Sciences humaines et arts /  
Géographie et psychologie
- B1** École nationale supérieure  
d'ingénieurs de Poitiers
- B5** Faculté de Sciences fondamentales  
et appliquées
- B20** École supérieure du professorat  
et de l'éducation
- C6** Faculté de Sciences du sport
- C8** Institut universitaire de technologie
- D1** Faculté de Médecine et pharmacie

### SERVICES AUX ÉTUDIANTS

- A6** Maison des Étudiants et service Handicap
- A7** Division vie étudiante (Crous)
- B10** Service social (Crous)
- B17** Service culturel (Crous)
- B19** Maison des Langues
- B21** Service i-médias
- B25** Service d'accompagnement à la formation,  
l'insertion, la réussite et l'engagement  
UP&Pro
- B32** CAP Vélo
- C4** Médecine préventive et service social
- C7** Service universitaire des activités physiques  
et sportives

### CAFÉTÉRIAS ET RESTAURANTS UNIVERSITAIRES

- A1** Brasserie Thémis
- A3** Cafétéria des Lettres
- A6** Le Grand Café [Kfé]
- A7** RU Champlain
- B11** RU Rabelais
- C17** Brasserie Les Sablières
- D1** Cafétéria La Thériaque

### CITÉS ET RÉSIDENCES UNIVERSITAIRES

- A9** Rés. Francine-Poitévin
- B10** Cité Rabelais
- B23** Rés. Francine-Poitévin
- C20** Cité Descartes
- C21** Rés. Jules-Caisso

### COMPLEXES SPORTIFS

- B9** Gymnase universitaire
- C5** Halle des sports
- C7** Complexe sportif



Sciences  
Humaines et Arts  
(SHA) A4

- Géographie
- Psychologie

- ### BIBLIOTHÈQUES UNIVERSITAIRES
- A1** Droit-économie-gestion
  - A2** Droit-lettres
  - B4** Sciences, techniques et sport
  - B20** Éducation et formation
  - D1** Médecine et pharmacie

### ARRÊTS DE BUS

- |                               |                             |                               |
|-------------------------------|-----------------------------|-------------------------------|
| <b>1</b> Jean le Bon          | <b>5</b> Parcobus Champlain | <b>9</b> Pôle technique       |
| <b>2</b> Rabelais             | <b>6</b> Gymnase            | <b>10</b> Petits champs       |
| <b>3</b> Cité U               | <b>7</b> Aubépines          | <b>11</b> Faculté de médecine |
| <b>4</b> Maison des étudiants | <b>8</b> Descartes          | <b>12</b> Rue Milétrie        |